



FALL 2018 WORKSHOP

Higher Education Accounting and Reporting and Lean Process Improvement

November 7-9, 2018 | 8:30 a.m. – 4:30 p.m.

The Green Valley Ranch Resort Spa & Casino - Henderson, NV

Higher Education Accounting and Reporting

Days 1 and 2

Course Description

Get beyond the basics of accounting and reporting and expand your knowledge and effectiveness as a leader in higher education finance. This workshop offers the attendee a solid review of the theoretical framework of higher education accounting and reporting. Operational, investing, and financing activities of the institution are reviewed—along with the impact of these activities on the financial statements. Additional information on analyzing and interpreting financial statements will be provided, along with excellent networking opportunities with fellow colleagues throughout the WACUBO region.

Learning Objectives

- Understand the purpose of fund accounting systems and its relevance in today's reporting formats
- Explain differences among operating and non-operating activities
- Analyze recognition issues pertaining to revenue and expenses
- Hear about relevant laws and account standards that govern endowments, gifts, and restrictions
- Learn the difference between financing capital and operating activities
- Identify the basic financial statements and information included in financial reports.

Who Should Attend

This course is intended for those who already have a basic understanding of the principles, but want to brush up on or expand their knowledge in the arena—including updated information and pronouncements from FASB, GASB and AICPA. Suggested Prerequisite: NACUBO's Essentials of College & University Accounting (ECUA) - online self-study course.

Instructors



Michael Baumert, CPA is the Associate Director of Financial Services at Arizona State University and is a prior WACUBO workshop presenter. He received his MPA from Arizona State University and BS in Accountancy and BA in Political Science from Miami University in 2003. He began his professional career with the Arizona Office of the Auditor General as a financial auditor prior to joining Arizona State University in 2012.



Frank M. Wasilewski, CPA, MBA is the Vice President for Finance & Administration and CFO at Menlo College and is a prior WACUBO presenter. Frank worked in public accounting for Deloitte after receiving his BS in Business Administration with a concentration in Accounting from Sonoma State University. He has spent the last 9+ years of his career working in accounting and finance at higher education institutions.

FALL 2018 WORKSHOP

Lean Process Improvement

Day 3

Course Description

Every organization is a collection of processes. These processes are the natural business activities you perform that produce value, serve customers and generate results. Many organizations follow dated policies and procedures because of the tradition of **“that’s how it’s always been done.”** Process improvement techniques can greatly increase productivity and efficiency and/or reduce the cost of operations by eliminating waste and non-value added steps and uncovering the root causes of systematic quality issues. In most cases, **only a small percent of all activities supporting business processes add value for customers and end-users.**

Learning Objectives

- Manage/communicate a process improvement effort
- Create “current state” and “future state” process maps
- Identify and reduce non-value added steps (Waste) Apply Lean tools/methodologies (Value-Stream Map with Metrics, Waste Walk, A3 Thinking)
- Create an Action Plan to track and drive improvement efforts

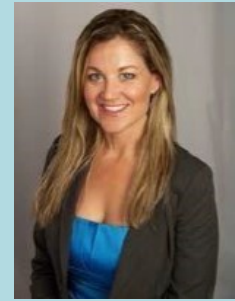
Who Should Attend

Individuals interested in learning lean concepts and process mapping with desire to improve performance. This session is highly interactive and the concepts are presented using games, exercises, and demonstrations. Participants will leave prepared to map/analyze their own processes. No prerequisites required.

Key Takeaways

- Templates and strategies that you can use right away
- Knowledge and tools for creating a process map
- Tools for reducing waste and increasing efficiency
- Ways to document potential improvements
- Strategies for mobilizing teams in your organization for process change

Instructors



Robyn L. Pennington, MBA, SPHR, GBA

Chief of Staff to the Executive Vice Chancellor & Chief Financial Officer, Business and Finance, California State University Chancellor’s Office. Robyn has over 25 years of experience in business administration and has been with the University for 15 years. She was previously the Director of Quality Initiatives and has facilitated several process improvement courses and improvement efforts for the University.



Alexis Naiknimbalkar, MBA, LSSBB

Director, Organizational Excellence, California State University Chancellor’s Office. His background is in computer and environmental science and has 23 years of experience working in state, government, and the private industry. He has been with the University for the past 12 years and is a certified Transactional Lean Facilitator and Lean Six Sigma Black Belt.

WACUBO Workshop Registration

Register online at: www.wacubo.org/workshops

Green Valley Ranch Resort Spa & Casino

2300 Paseo Verde Pkwy
Henderson, NV 89052

Workshop	Member	Non-Member
Accounting and Reporting and Lean Process Improvement November 7—9, 2018	\$600	\$700
Accounting and Reporting November 7—8 2018	\$400	\$500
Lean Process Improvement November 9, 2018	\$275	\$375

**If special accommodations are required, please advise
at the time of your registration.**

Plus, Enjoy Las Vegas Amenities After the workshop!

- Red Rock Canyon Conservation Area—196,000 acres of scenic canyons, peaks, ledges and wildlife.
- Las Vegas Spring Preserves—180 acres dedicated to nature walks, museums, botanical gardens, butterfly habitat, train rides and bike rentals.
- Mob Museum offers bold and authentic view and history of organized crime from vintage LV to the back alleys of American cities.

Workshop Contacts:

David Tamanaha: davidt@hawaii.edu

Lori McGowne: lori.mcgowne@unlv.edu

Cancellation Policy

Refunds will be given upon written request 30 days prior to program, less a \$50 cancellation fee. Substitutions are allowed at any time at no additional charge.

Registration in this workshop includes the following:

Breakfast, lunch and snacks, November 7-9, 2018

CPE Information

Attendees of **Higher Education Accounting and Reporting** will be eligible to earn approximately 14 CPE units in Accounting and attendees of **Lean Process Improvement** will be eligible to earn approximately 8 CPE units in Management Advisory Services. CPE hours are subject to adjustment due to minor schedule modifications.



Please visit www.wacubo.org/cpe for more information. The Western Association of College and University Business Officers (WACUBO) is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org.



Book Your Room

- **WORKSHOPS FILL QUICKLY,** please reserve Workshop before booking room and/or travel
- Room rate for WACUBO guests \$180 per night plus \$25 resort fee and 14% tax, applicable through October 17, 2018
- To reserve room: 1-866-782-9487 and mention WACUBO

Transportation from Airport

- Scheduled shuttle service to and from McCarran Int'l Airport and Strip. From McCarran Int'l Airport, pick up from ground zero, between stalls 21-23.

Parking at the Hotel

- **FREE** valet and self parking with tips optional